

**Church of the Resurrection
Pastoral Council Meeting
Tuesday September 16, 2025
6:15pm to 7:30pm
St. Paul, Center for the New Evangelization (CNE)**

P = Present E = Excused

Pastoral Council (voting members)

<u>Member</u>	<u>Status</u>
Kevin Bellamy	P
Michael Cain	P
Pat Cirasole	E
Kathy Kraft (CS)	P
Sharon Lanza	P
Tom Lauer (P)	P
Cathy Parrish	P
Paul Reif	P
Carolyn Sherman (RS)	P
Paul Venginickal	P
Brad Weiss (VP)	P
Julie Winpisinger	E
Sara Thomas (non-Voting)	E

Others in attendance

<u>Clergy</u>	
Fr. Andy Aaron,	Pastor (P)
Fr. Paul Kongnyuy	Associate Pastor (E)
<u>Standing Committees & Ministries</u> <u>(reports reviewed prior to mtg)</u>	
Liturgy	Roy Harris
Fellowship	Mary Reif
Social Justice	John Wilkin
Adult Faith Formation	Kate Kleintank
K-5 Faith Formation	Susan Yost
Youth Ministry	Shannon Turlik
<u>Top PC Priorities Committees</u>	
Welcome, Hospitality, New Families, Young People	Sharon Lanza (lead), Tom Lauer, Pat Cirasole
Engage & Connect Parishioners	Brad Weiss (lead), Paul Venginickal, Mike Cain, Cathy Parrish, Julie Winpisinger
Small Church Community / Encounter	Kathy Kraft (lead), Pat Cirasole, Kevin Bellamy

- 1. Call to Order** (PC President/VP) – 7:15 pm
- 2. Roll Call/Establish Quorum** (Recording Secretary, Carolyn Sherman) – Quorum established.
- 3. Opening Prayer & Short Reflection** (PC Member) – Tom Lauer

- Tom briefed us on his wish to incorporate a few minutes of faith/reflection at our meetings. The council member should plan on a 2- or 3-minute presentation, citing a bible verse, a favorite prayer, a saint, something that has enriched their faith journey.
4. **June 2025 Minutes** were approved electronically following the PC meeting conducted at Church of the Resurrection and have been posted to the CoR website.
5. **Overview process for approval of minutes.** Notes are drafted by the Recording Secretary (Carolyn Sherman) and sent to the President (Tom) for initial review. They are then sent to the council for any other corrections/approval. A majority of 7 is needed for approval. May reply directly to Carolyn or “to all.” Members will be given about a week to review minutes.
6. **Welcome New PC Members!** Brad Weiss had members introduce themselves, then shared the following:
- Our Duties as PC Members - The Pastoral Council is an advisory body that supports our pastor by offering guidance on matters related to the Parish. Its primary role is to investigate, reflect on, and draw informed conclusions about pastoral concerns, which are then presented as recommendations to the pastor. To carry out this mission effectively, council members are expected to be actively involved in parish life and to foster the engagement of the wider parish community. By doing so, we place ourselves in a better position to understand the needs and aspirations of our parish community. Council members were in agreement with this description of duties.
 - Tom then offered some thoughts to the Council as we embark on a new year. The priority for the Council will be working on the goals/committees established in June (listed on page 1). These new committees should expect to have tasks outside of monthly Council meetings. In more general terms, at meetings, while we do need to be mindful of time, everyone should feel confident that they will be heard and that we will have meaningful discussions. During discussions, while the history of “how things were” is appropriate to keep mind, we should be open-minded when determining the best way forward.

7. Pastor’s Report/Update

- a) **Pastoral Activities (Past and Upcoming)** – Fr. Andy brought up the 7-week small groups that will start September 28th, and which will conclude with a short retreat on Saturday, November 8th. Father noted that the Saturday retreat is open to all, not to just those who participated in the 7-week small groups. The challenge is then to keep these new participants involved in additional small groups.

Cathy Parrish brought up the event on Saturday, September 27th, from 9:00 to 12:30 in the Pastoral Center (8:30 breakfast), "Together in Hope, An Open Arms Retreat," with Fr. Matt Beuning as facilitator. All are invited.

8. Review of Standing Committee and Ministry Reports

Committee and Ministry Reports were emailed to the Council in advance. Based on guidance from Fr. Andy, Tom informed these groups that they no longer need to send reps to Council meetings – their valuable time is better spent on the work/services they provide. The Council wants the Committees and Ministries to know that we eagerly read their reports to stay apprised of the many wonderful things they do. Items which arose from the reports:

- It would be nice to have Council members present, wearing nametags, at monthly Coffee and Donuts; excellent and relaxed atmosphere for parishioners to ask any questions/chat.
- Volunteers (sacristans, EMHCs, ushers) needed for Sunday 4:30 mass starting September 28th; Council is encouraged to help find volunteers.
- Catechists are needed! Same as above, encourage folks to volunteer.
- Youth Ministry Bingo on November 7th, would like the Council to provide a gift basket for raffling. Provide cash to Tom, Carolyn and Cathy will make basket. Council members are encouraged to attend the youth bingo.

9. Review of New PC Priority Committees

- **Welcome, Hospitality, New Families, Young People** (Sharon Lanza). Met with Parish Secretary Amy Bahrijczuk to see what the protocol is for welcoming new parishioners. Do they receive an actual phone call, not just email? Fr. Andy then noted success from previous parishes – someone (maybe a Council member) meets the new parishioner after mass to welcome them and offer a small gift (mug, etc.); this would give the new parishioner at least one personal point-of-contact within the church.
- **Engage & Connect Parishioners** (Brad Weiss) Will hold a full-fledged Ministry Fair this fall—our last one was 6 years ago. Will work with Paul Casey and Patti Neidig. Brad's thought was to try for November, but after discussion, probably better in January – more time, less rushed.
- **Small Church Community / Encounter** (Kathy Kraft) Good start with pulpit talks the weekend of September 6th. So far, 21 from Resurrection and 16 from St. Paul have signed up, and 15 parishioners took the form home for discernment.

10. Pastoral Council Business

a) Old Business – PC President/VP

- **2025 Res-St. Paul Fall Festival** has been postponed until October 3rd, 2026.

b) New Business – PC President/VP

- **Adoration Chapel** – No firm decision yet, still taking input. Fr. Andy has people lined up to do most of the work “gratis.” Can acquire used pews, ceramics craftsman, would have to buy new door, in the 3K range. Would accommodate about 15 people. Would be secure, have access to restrooms. Comments from council members: very much in favor of the concept; concern over losing beautiful view from the Pastoral Center Lobby and losing “receiving space” for chapel functions; concern that entry/exit should be from the south entrance, not from the north entrance which backs to woods. Could the Adoration Chapel be incorporated in the chapel itself? Probably not, due to the many functions in the chapel.
- **New Family Welcome** – How to Register: Brad created a sign with a QR code which will take you to Registration on the parish website. This sign is in a stand-up certificate frame at the Information Desk in the Gathering Space; it also indicates that registration can be done in-person at the Pastoral Center M-F, 9 to 5. There was talk of having hard-copy forms to take home and fill out, but feedback on those is that oftentimes they’re hard to read.
- **Approved Finance Budget** (members received via email; did not cover at meeting)
- **Safety & Security** -- parishioners concerned about security. Fr. Andy has previously had success with using off-duty officers in police cars in the parking lot. Need to re-visit availability of panic buttons. There is still talk about security cameras, but who would monitor them and take action? Fr. Andy added that there is a security group in place at St. Paul, we should reach out to them for fact-finding/best practices.
- **Recycling** – Julie Winpisinger and RSPS rep Sara Thomas recently asked Fr. Andy about making some recycling purchases – Fr. Andy gave the go ahead. Not sure any purchases have yet been made.
- **Accident Form** -- A medical accident form does exist; Parish Administrator Jamie Price was to provide the form to Cathy Parrish. Cathy noted that CPR training will soon be made available to ushers, sacristans.
- **Pastor / Deacon Ordination Gifts** – (Cathy Parrish) (did not cover)
- **How to Welcome Father Farmer to our Church Family** (arrives Oct. 1) (did not cover)
- **First Sunday 4:30pm Mass** is on Sept. 28th. The 4:30 time was selected (vs. 5:00 or 5:15) so as to make it convenient for Lifeteen participants and/or their parents to attend mass.

c) Councilor at Mass (CAM) Feedback Review - NEW

- New process: CAM items should be passed immediately to Corresponding Secretary Kathy Kraft, rather than holding for monthly Council meeting. Kathy will triage and find the right person(s) to address the issues. Also new: CAM forms on clipboards! This way, the parishioner feels confident that the issue will be taken/addressed and allows parishioner to request personal feedback on the issue they raised. Scan form to Kathy, snap a pic and send, or summarize in an email.
- Kathy will now make CAM SignUp Genius available in 2-month time frames, rather than by quarter (less scrolling, faster access)

d) Previous/Unresolved CAM Feedback Items (did not cover)

9. HSA Update (Sara Thomas) – School Update (absent, did not cover)

10. Actions Needed Resulting from this Meeting:

- a) Tom will follow up with Julie about recycling program
- b) Tom will make 2 clipboards available for CAM
- c) Fr. Andy will inquire about panic buttons and will reach out to St. Paul about best practices
- d) Cathy will follow-up with Jamie about medical accident forms
- e) Carolyn will reach out to Shannon Turlik about the Council providing a raffle basket for youth bingo being held Nov. 7th
- f) Council Members: can give money to Tom if wish to donate to the basket for the youth bingo
- g) Council Members – let Tom know if any interest in attending the youth bingo fundraiser night.

We could have our own table or two.

11. Closing Prayer & Blessing – Fr. Andy

12. Adjournment – at 7:40 pm

13. Next PC Meetings:

October 21 — Resurrection —MP1 & MP2

615 PM – St. Paul Council /// 745 PM – Resurrection Council

November 18 -- St. Paul (CNE)

615 PM – Resurrection Council /// 745 PM – St. Paul Council

Parking Lot for Future Discussion / Specific Action & Specific Owner:

- 1) Security monitoring of Church Foyer & Hall during weekend Masses (Martin Fienkeng)
- 2) Update Constitution & By-Laws of Resurrection Pastoral Council
- 3) Possible Joint Initiatives with St. Paul (Adoration Chapel, Small Groups)