

Church of the ResurrectionPastoral Council Meeting Minutes  
March 6, 2023Attendance:

## Pastoral Council (voting members)

Member	Status
Russell D'Costa	Present
Martin Fienkeng	Present
Laura Glaudemans	Absent
Cathy Hanks	Present
Greg Jolissaint	Excused
Bill Judy	Absent
Gina Maclean (P)	Present
Lorraine Miano-Fike (VP)	Absent
Martin Mullan (RS)	Present
Mary Peroutka	Absent
Jeananne Sciarra	Present
Julie Winpisinger (CS)	Present

## Others in attendance

Clergy	
Msgr. John Dietzenbach	Pastor
Committees	
Cathy Hanks	Liturgy
Stephanie West	RSPS Liaison
Helen Gross	Liturgy

1. Call to Order: Pastoral Council President, Gina Maclean, called the meeting to order at 7:07 p.m.
2. Opening Prayer: Martin Mullan said an opening prayer.
3. Roll Call/Quorum: Martin Mullan determined that a quorum was present.
4. Minutes: The meeting minutes were approved for the previous meeting on the 6th of February.
5. Pastor's report:
  - a. Construction. On schedule, thanks to our continuing good weather. Lots of steel going up on the outside; pulling wires and installing plumbing on the inside. Next

- steps will involve pillars going up at the main entrance and pouring cement in the next few weeks.
- b. Our pews, tabernacle stand, and baptismal font have all been ordered. We are still deciding on the holy water font. Locations for our two Holy Family statues from Saint Brigid (one of Mary, the other Joseph carrying baby Jesus) have also been determined.
  - c. We have another change order (costing an additional \$90K) regarding the church roof. The old roof had about two inches of cement on top which was intended to hold it together but is now crumbling. The redesign will involve some plates, bolted together, above and below the tee-sections, at the seams between them, to hold them together. A layer of insulating material will then be installed over the old cement.
  - d. Funding. Chris Hannon, who chairs our finance committee, addressed the parish at each of the Masses this past weekend (05/06 March) and explained some of our financial challenges. Revenues from weekly collections are down by approximately 6% when compared to last year. This is partly due to having one less collection because Christmas Day was on a Sunday.
  - e. Easter plans. We will welcome our RCIA contingent during the Easter Vigil Mass at Saint Paul where regular candles will be used. We will have to use tea lights in lieu of candles in our tent at Resurrection. Easter Sunday Masses at Resurrection will include one at 7:30 am (in the tent), two at 9:00 am (Chapel and tent), two at 10:30 am (Chapel and tent), and one at 12:00 pm (in the tent).
  - e. Annual Appeal. We are at 45% of our goal, but uncertain how the Archdiocese is counting pledges (i.e., counting the full amount or a prorated portion thereof). This percentage is comparable to other parishes.
  - f. Maryland Attorney General's Report. We have been advised that the AG's latest report regarding sexual abuse will be released soon. The extent of new information in this report, if any, is unknown.
  - g. Eco-burn update. We had two sessions, one on Saturday, 18 Feb, and one a week later, on Saturday, 25 Feb. The remaining wood will likely be put through a wood chipper and spread on the path built for the stations of the cross.

6. President's Report:

- a. Pastoral Council Elections. The election will be conducted on the last weekend of April, i.e., 29/30 April.
  - i. The Council reviewed a newly revised Nomination Acceptance Form intended to help any/all nominees understand the obligations associated with Pastoral Council membership.
  - ii. This led to a discussion about the need to update our by-laws with respect to the Standing Committees.
  - iii. Russell D'Costa took an action to conduct a thorough review of the by-laws.
  - iv. The Council also discussed our requirements for monthly meeting attendance.
  - v. After much discussion, revisions were suggested to depict "expectations" (vice obligations). Jeananne Sciabarra took the action to revise the form and send it out to the Council for a quick, final review.
  - vi. The President of the Pastoral Council will call each candidate with the election results as soon as they are known.
  - vii. During the discussion about the elections, Jeananne Sciabarra disclosed that all of the election-related files are stored on her personal Google drive. Martin Mullan took an action to temporarily store these files until a more suitable (permanent) solution could be established. Martin Fienkeng took an action to talk to Dr. Stephen Lay about the parish possibly hosting such a solution (e.g., sharepoint or shared folder).
- b. Pastoral Council Budget. The Council conducted a thorough, line-by-line review of its proposed budget (request). Several items were reduced or eliminated.
  - i. The Council debated whether the parish should pay for the Pastoral Council retreat. The pastor said that he considers this appropriate because it helps to develop the Council as a team.
  - ii. The President noted that very few reimbursement requests had been submitted for the "Events Under the Tent" but it was nevertheless agreed that the associated budget needs to be increased.
  - iii. The President suggested that the Pastorate Picnic budget (or some portions thereof, as a minimum) need to be included in the Council's budget.
  - iv. The President took an action to revise the Council's budget request and send it to the Council for review. It is supposed to be submitted by next week.

- c. Earlier meeting minute approval via e-mail. The Council discussed trying a new process to approve the minutes via e-mail in order to be able to post them to our website sooner.
  - i. These minutes will be the first to go through the proposed process.
  - ii. The Recording Secretary will generate the minutes as soon as possible and send them to the Council members via e-mail.
  - iii. Council members will have one week to review the minutes and reply with any requested changes.
  - iv. If no response is received from a Council member within the prescribed time, their concurrence will be presumed.
  - v. If a substantial change is requested, the Council member who submitted the request will inform the President and the President will decide if an additional review cycle is warranted.
  - vi. The Recording Secretary will revise the minutes to reflect the requested changes. If the President has so determined, the Recording Secretary will send out the revised minutes for another full review.
  - vii. When all reviews have been completed, the Recording Secretary will post the approved minutes to the Council's website.
- d. Events Under the Tent Update:
  - i. March event will feature Irish dancing (Ceili) on Friday, 10 Mar, and will be sponsored by the ACTS Ministry.
  - ii. April event will be a catered International Dinner supporting the SSSMILE Village Initiative on the 28<sup>th</sup> of April. This event will be co-sponsored by the Knights of Columbus and the Pastoral Council's Social Justice Committee.
  - iii. May event on the 19<sup>th</sup> of May is expected to include a Dr. Stephen Lay concert and will be sponsored by the Open Arms Ministry.
  - iv. Our Pastorate Picnic will be held at Mary's Land Farm on Sunday, 10 Sep.
- e. Eastertide Lay Reflections (update).
  - i. Helen Gross described the Liturgy Committee's recruiting dilemma wherein approximately 100 parishioners have been invited to give a lay reflection and only three have accepted the offer. She asked the Council for some help: members are invited to give a lay reflection; and members can recruit others to give a lay reflection.

- ii. Cathy Hanks (Liturgy Committee Chair) provided an additional update: there will not be an overarching theme to these reflections.
- iii. Helen Gross also provided a recruiting update: we have 19 people who have expressed interest in being an Extraordinary Minister of Holy Communion (many are needed because we will soon be having communion by the chalice); and we have two volunteers to be Altar Servers. We have a total of 13 servers.
- iv. Helen also thanked Martin Fienkeng for the work he did to fix the audio in the Chapel – it has been much better the past two Sundays!
- f. Joint Retreat (with Saint Paul's Pastoral Council). Laura Glaudemans still needs RSVPs from some members. This retreat is scheduled for this coming Saturday, 11 Mar, 9 am to 3 pm, at the Shrine of Saint Anthony.
- g. Planning for next year / Dedication of the new church. Gina Maclean asked all Council members to think about what we need (or want) to do next year and to please come with ideas on community building and our dedication ceremony.

7. Committee Reports:

- a. RSPS Liaison (Stephanie West): The school's 100<sup>th</sup> Anniversary is this year and the Gala will be on the 25<sup>th</sup> of March.
- b. Youth Ministry will be sponsoring a Trivia night fundraiser on April 14th in the Tent and the Council has been challenged to assemble a competitive trivia team.

8. Additional items:

- a. Open Arms Ministry: Julie Winpisinger suggested that the Council invite Diane Gibbons Lesko to provide an update on this new ministry.
  - b. Knights of Columbus: Martin Fienkeng thanked our pastor for his attendance and support of the Exemplification Ceremony on Saturday, 04 March.
9. Closing Prayer and Adjournment: Gina Maclean led our closing prayer and adjourned our meeting at 8:58 pm.

Respectfully submitted by Martin Mullan.

*Next regular meeting—April 10<sup>th</sup>*